



MEMORANDUM OF UNDERSTANDING

An agreement between

**Rotarians Against Malaria (RAM) Australia,
&**

**Vanuatu Ministry of Health (for the National Vector Borne Disease Control
Programme)**

1. SUBJECT

- i. Interim Support in 2020 for malaria control activities in all six Provinces of Vanuatu with special emphasis in foci areas in Malampa and Sanma

2. PURPOSE

- ii. This document establishes an agreement between the parties listed above to contribute towards the new Vanuatu National Malaria Elimination Strategy with a AUD\$50,783 Grant from RAM Australia for implementation by Vanuatu Ministry of Health.

3. PROJECT OBJECTIVES

The RAM Australia Grant of AUD\$50,783 is for the interim support between ~~March 2020~~ and July 2020 for selected activities as outlined in the Proposal to Rotarians Against Malaria for interim support in 2020 Version 2.0 – 27 January 2020.

17/03/2020
M. Kerrison (KERRISON)
July 2020 to December 2020

A total of AUD\$42,993 will be provided to achieve the following objectives:

- A. Conduct malaria case management training on RDT, ACT and primaquine usage in all provinces
- B. Conduct malaria surveillance training (including DHIS2 event capture data entry) for provincial officers and health workers, in all provinces.
- C. Conduct monitoring visits for Project Management in all provinces
- D. Engage in communication and advocacy activities that provide information and education to beneficiaries in priority provinces (likely Malampa and Sanma).
- E. Conduct baseline geographical reconnaissance household mapping in specific actual and residual foci area in particular in the Sanma and Malampa Provinces, to guide focal indoor residual spraying.
 - o The balance of approximately AUD\$7790 (of AUD\$50,783 Grant) will be used to fund a Short Term Advisor for the GIS mapping in the baseline geographical reconnaissance household mapping, as mentioned in point (v) above.
 - o RAM Australia will provide management of the Short Term Advisor (STA) with inputs from Vanuatu Ministry of Health regarding the Consultant's Terms of Reference. The Vanuatu Ministry Of Health will liaise with STA for timing of inputs.



4. PROJECT OUTPUTS

For the Vanuatu Ministry of Health:

- Amendment: all time periods below are adjusted to July 2020 to December 2020.*
- A. 30 staff (provincial and/or health facilities) provided refresher training on malaria case management (RDTs, microscopy, ACTs, primaquine), for ~~March - June 2020~~
 - B. 20 staff (national and/or provincial) provided refresher training on malaria surveillance (including case investigations), for ~~March - June 2020~~ *
 - C. 12 provincial visits undertaken for Program Management support, for ~~March - June 2020~~ *
 - D. Written report summarising key findings from Program Management support visits, for ~~March - June 2020~~ *
 - E. Written report on the communication & advocacy activities

*Jenny Kemison
17/03/2020
(RAM Australia)*

For Short Term Advisor for GIS mapping in the baseline geographical reconnaissance household mapping:

- A. Written report on rationale, methods, results and outcomes from baseline geographical reconnaissance household mapping and IRS needs assessment
- B. Written recommendations on staffing, equipment, supplies, training and logistics required to implement IRS in 2021-2023 to inform development of Rotary Global Grant application
- C. All written reports are to be submitted to Vanuatu Ministry of Health for approval before submitting to RAM Australia.

5. RAM AUSTRALIA RESPONSIBILITIES SHALL INCLUDE:

- A. Fund and manage inputs of one internationally-recognised and experienced consultant for baseline geographical household mapping and IRS needs assessment
- B. Conduct desk review of project implementation reports.
- C. Conduct financial audit at end of project in ~~June 2020~~ *
- D. Receive reports from Vanuatu, to report in RAM Australia Quarterly Newsletters and at the annual National RAM Australia Conference

6. VANUATU MINISTRY OF HEALTH: IMPLEMENTATION ORGANIZATION RESPONSIBILITIES SHALL INCLUDE:

- A. Provide expertise, infrastructure, advocacy, training, education, or other support for the project.
- B. Ensure that activities are aligned with the Ministry of Health 2020 Business Plan.
- C. ~~By 30 June 2020~~, complete activities to achieve objectives as listed under Section 4 above.
- D. Monitor and evaluate achievement of project objectives as listed under Section 4 above.
- E. Use RAM Australia logo on relevant communication and advocacy materials developed in the project, and provide due acknowledgement of support, as reasonable.
- F. Provide RAM Australia with a progress report three months after commencement of project, and at the completion of the project.



- G. Maintain a standard set of accounts, which includes a general ledger and a complete record of receipts and all disbursements of grant funds; and retain bank statements to substantiate the receipt and use of grant funds.
- H. Submit financial documents on request by RAM Australia.
- I. After conclusion of the project, provide a Financial Report to RAM Australia as requested.
- J. After conclusion of the project, provide an update on activities and outcomes (including malaria data up to 12-months after project activities) to RAM Australia, as requested.
- K. Provide advice and guidance to RAM Australia for development of a subsequent Rotary Global Grant.

7. MUTUAL UNDERSTANDINGS

All parties agree that the Vanuatu Ministry Of Health will:

- A. Manage RAM Australia funds for the project activities, as listed in Section 4.
- B. Request for funds for each activity is to be made in writing to RAM Australia.
- C. Each request for funds needs to be accompanied by a proposal and itemized budget with details of use of funds, and e.g. the training curriculum, names of trainers and trainees, and where they are located.
- D. Submit timely project reports addressing the project outcomes.
- E. Allow related financial documentation to be examined by an independent financial and operational review by the RAWCS Ltd. Auditors.

8. MODIFICATION

Modifications within the scope of this document shall be made by mutual consent of the parties. Written modification, signed and dated by all parties must be issued before acting on any changes.

9. CONFLICT OF INTEREST

Any real or perceived conflicts of interest must be disclosed to all signatories to this memorandum of understanding.

10. AUTHORISATIONS

By signing below, the parties agree to the terms of this memorandum of understanding.

A. Vanuatu Ministry of Health authorisation:

Signature:

Date: 04 March 2020

Printed Name and
Title:

Mr Donald Pelam

Director Public Health
(Acting)

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Address:

Ministry of Health, Iatika Complex, PO Box, Port-Vila, Vanuatu

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Rotary
Australian Districts



ROTARY AUSTRALIA
WORLD COMMUNITY
SERVICE



ROTARIANS
AGAINST MALARIA



B. Rotarians Against Malaria (RAM) Australia: International Sponsor authorization:

Signature:

Jenny Kerrison

Date: 04 March 2020

Printed Name
and Title:

Jenny Kerrison

Title Dr.

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REPUBLIC OF VANUATU**

MINISTRY OF HEALTH

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REPUBLIQUE DE VANUATU**

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MALARIA & OTHER VECTOR BORNE DISEASES CONTROL PROGRAM

Ref : VBDCP WD/04

Date: 9/07/2020

Dear Jenny Kerrison,

Re: Requested change to Memorandum of Understanding

On behalf of the Ministry of Health, we firstly wish to express our gratitude for the ongoing support provided by Rotarians Against Malaria to actively pursue malaria elimination in Vanuatu.

The Malaria and Other Vector Borne Diseases Control Program has identified through the established surveillance system that for January to June 2020 there are some areas with seemingly high levels of focal transmission, mainly in Sanma and Malampa Provinces. Unfortunately, sufficient funds to complete the necessary case- and foci-investigations are not available.

The Ministry of Health therefore wishes to request an alteration to the Memorandum of Understanding with Rotarians Against Malaria to enable this essential activity to be carried out, as follows:

Proposed changes to MOU

- For Section 3, replace D with "Conduct case- and foci-investigations that include providing information and education to beneficiaries in hotspots of transmission in priority provinces (likely Malampa and Sanma)
- For section 4, add F: 20 case- and/or foci-investigations conducted

Budget for activity

- Note that there will be no change to the budget for the line items, but that costs will be leveraged to ensure that case- and foci-investigations are conducted, with some communication and advocacy activities included.

Timelines for activity

- The case- and foci-investigations will be conducted from July to December 2020.

17/03/2020

Changes approved

V Kerrison
(KERRISON)

RAM Australia

Thank you for your consideration to this request.

Yours sincerely,



Wesley Donald

*Coordinator - National Malaria and Vector Borne Disease Control Program
Directorate of Public Health
VANUATU Ministry of Health*